

**The Local Hazardous Waste Management Program in King County
Management Coordination Committee
Meeting Minutes
Tuesday February 17, 2009**

Attendees:

MCC

Jeff Gaisford, KSWD – Chair
Tim Croll, SPU
Barbara Wright, PHSKC
Ron Hansen, SCA/City of Shoreline

Program Administration

Jay Watson
Liz Tennant
Michelle Pederson

Program Partner Staff

David Galvin, WLRD
Julia Berg, WLRD
Lauren Cole, KSWD
Julie Vorhes, SPU
Trudy Rolla, PHSKC
Paul Shallow, PHSKC
Tracee Mayfield, PHSKC
Nicole Thomsen, PHSKC
Jeff Ketchel, PHSKC
Sharon Schoenfeld-Cohen, PHSKC
Dave Hickok, PHSKC
Henry Draper, WLRD
Rika Cecil, City of Shoreline

Introductions:

- Introductions were made around the table.

Review of January 20, 2009 Meeting Minutes:

- The minutes were approved with one change:
 - Change item #4 to include naming collection sites to service the Cities of North Bend, Carnation and Duvall as well as Pacific.

Presentation Items:

Young Children Project –

- Gail Gensler presented information about the Young Children’s project (see the associated PowerPoint presentation.)
- She focused her presentation on the five main areas in which they work: childcare facilities and practices, the children's environmental health coalition, community outreach, reducing lead exposure and the children’s environmental health forum & fair.
- Gail mentioned that the Northwest Children’s Environmental Health Forum and Fair, which staff has been working on, will be held October 1 through 3, 2009 at the Tukwila Community Center (<http://washington.chennw.org/CEHforum.html>).

Discussion Items:

Communications & Coordination – No report.

Update to Fiscal Policies –

- Jay discussed the proposed addition to the Program's Fiscal Policies with regard to the allocation of capital costs. The issue is how to allocate the cost of the collection facility upgrades/rebuilds/new facilities between the Program and our partner agencies (SPU & KSWD.) The proposed policy addition to our Fiscal Policies would provide guidance (see proposed policy language.)
- Jeff had taken the proposed policy language to the KSWD and DNRP management for review. Tim had done similar for SPU. Both Jeff and Tim had said that their agencies were okay with the language and that it was compatible with their respective agencies' capital policies.
- All agreed that the policy be approved and that it should be added to the Program's Fiscal Policies.
- The only language change that was proposed by Jay was changing “will” to “may”, on #4 of the Policies regarding considering depreciation in the calculation of facility costs.
- Jay will follow-up with Mark Isaacson for his approval before the Policies are considered final.

Plan Update:

- Jay has continued to talk with various interested groups and individual staff about the Plan Update process.
- Staff has begun to build an e-mail list of interested parties to invite their participation in the workshops and for later advertising of the plan update drafts.
- The first workshop is scheduled for Tuesday, April 7, 2009 and is targeted at Program partners, cities, suburban sewer districts, businesses, haulers, and others that either have a role in Plan implementation or are significant recipients of our services.
- Staff are also developing a website to address the public audiences that the workshop will not. It is based on King County's shoreline master plan update effort and will consist of information on how to comment on our Plan Update process, and how to respond to our proposed scope and drafts of the Plan Update. We will provide comment opportunities via dedicated e-mail and voice mail, as well as an address for regular mail in comments.
- Overall, we are proposing that three workshops be held. The first workshop will primarily cover the structure of the Program and its substantive work. The second and third workshops will be held if there is a need to discuss issues raised at the workshop, or if more time is needed to discuss specific issues in more depth. If workshops 2 & 3 are needed, they will be held on Tuesday, April 22 and Wednesday, May 6, 2009. All workshops will be held at the Renton Community Center from 9:00 AM to noon.
- The workshops will be facilitated. Jay would like to see MCC participate in the workshops, including making portions of the presentations, if any member so desires.

Legislative Update:

- Jay passed out a handout on behalf of Margaret, who is in Olympia attending a Legislative session (see attached update.) All bills that we are tracking (pharmaceuticals, cfl take-back, BPA, etc.) are going through language changes, but Margaret's assessment is that those changes at this time do not undermine our interests. However, she said that the bills are encountering pushback because of the significant budget problems that the state is facing, even though they are essentially revenue neutral. This is particularly the case with the pharmaceutical take back bill; there is a significant industry lobbying effort to kill this bill.

Program Administrator's Update:

- Jay referred to his list of major work items (see attached.)
- He is working on getting time on the Board of Health agenda to talk to them about needing their approval of our Plan Update and a rate proposal for 2011.
- The other item of note is that the deadline for our development of a 2010 budget has been moved up by one month. That means that we must have our budget essentially completed and submitted to Public Health by the end of April to meet the King County Executive's deadline.

Next Meeting:

- The next MCC meeting will be held on March 17, 2009, in the Chinook/King conference rooms, 6th floor, King Street Center.

Fiscal Policies follow-up:

- Jay contacted Mark Isaacson about the capital allocation policy addition to the Program's Fiscal Policies since he was not at the February meeting. He approved the proposed language on March 25, 2009.