

**Local Hazardous Waste Management Program  
Management Coordination Committee  
Meeting Minutes  
Tuesday, February 16, 2010**

**Attendees:**

**MCC**

Jeff Gaisford, KCSWD, Chair  
Tim Croll, SPU  
Mark Isaacson, KCWLRD  
David Baker, SCA/City of Kenmore

**Program Administration**

Jay Watson, LHWMP  
Liz Tennant, LHWMP  
Michelle Pederson, LHWMP

**Program Partner Staff**

Dave Galvin, KCWLRD  
Lauren Cole, KCSWD  
Julie Vorhes, SPU  
Ryan Kellogg, PHSKC  
Trudy Rolla, PHSKC  
Paul Shallow, PHSKC  
Rika Cecil, City of Shoreline  
Mary Rabourn, KCWLRD

**Introductions:**

- Introductions were made.

**Review of January 2010 Meeting Minutes:**

- The January 2010 MCC meeting minutes were approved with a change of on the 2<sup>nd</sup> page, 4<sup>th</sup> bullet, to read: “other batteries up to 50 lbs per month; no pressurized gas cylinders over 1 liter without prior clearance...”

**Presentation Items:**

**Product Stewardship (Dave Galvin and Lauren Cole):**

- Lauren Cole and Dave Galvin, coordinators of the Program’s product stewardship efforts through various projects, provided an overview of those efforts with a PowerPoint presentation.
- There are four primary reasons for working to advance product stewardship:
  - Recapturing lost resources,
  - Reducing the amount of garbage,
  - Reducing waste management costs to local governments and ratepayers, and
  - Reducing potential harm to public health and the environment from exposure to toxic materials.
- A copy of their PowerPoint presentation will be filed with these minutes.

## **Discussion Items:**

### **Communication & Coordination:**

- None.

### **MCC Review of work boundary issues:**

- Jay explained to the MCC that Core Team works on a consensus basis, as does the MCC, and consensus is reached with the vast majority of issues that they address. However, sometimes consensus cannot be reached. When that happens, there is no mechanism available other than bringing those issues to MCC for decision. A background paper was provided in the MCC advanced materials prior to the meeting.
- Jay provided a current list of unresolved issues where Core Team consensus has not been reached.
- Amongst those issues, he presented two for the MCC to consider.
  - Whether IRAC resources should be used to address brown grease, and
  - Whether IRAC resources should be used to offer a stress management class to inspectors from the different IRAC agency members.
- Dave Galvin provided background information about IRAC and advocated for those two activities.
- Jay discussed the constraints on what the Program could spend money on based on its utility fee funding and that these activities were outside of those constraints.
- MCC members discussed these points of view and agreed that Jay could decide these issues based on whether they are at a “de minimis” level. Other issues raised were whether any of the IRAC members paid any dues or made any contributions to the IRAC work.
- Jay will follow up with Dave Galvin on accounting for the amount of Program resources used for these activities and other contributions to IRAC work by agency members.

### **Seattle Public Utilities’ Response to the Financial Procedures Audit follow-up (Tim Croll):**

- A financial procedures audit follow-up was concluded at the end of 2009. That follow-up concluded that all audit findings/recommendations had been satisfactorily closed except for three issues. One of those issues was the fact that Seattle Public Utilities (SPU) was not paying into the Program Fund for privately licensed vehicle (PLV) trips to its transfer stations, as required in King County Board of Health Code 2.08.090, Part 2, C.
- SPU agreed that the fee should be paid to the Program fund as required by Board of Health code and will begin paying those fees into the Fund, as calculated from January 1, 2010.
- The MCC accepted and approved SPU’s proposal as satisfying the audit follow-up recommendation, as stated in its letter to the Program. That letter was provided to the MCC in its advanced materials, prior to the meeting, and will be filed with these minutes.

### **Program Partnership Principles:**

- Jay discussed copies of the June 17, 2003 draft Program Partnership Principles document and a proposed revised and updated version. These documents were included in the MCC advanced materials prior to the meeting, and will be filed with these minutes. He did not ask for a decision on the draft, but proposed that it be used as a starting point for discussions about a statement of principles for the MCC in the near future.

- The MCC agreed that it was a good goal to revise the document and include a statement of principles. MCC members will review the documents and discuss this issue at future MCC meetings.

**Plan Update status/schedule:**

- The draft Plan Update document was posted on the Program's Web site. Over 650 e-mail notices about the availability of the draft were sent out to interested parties. Paper copies of the draft were sent to each suburban city mayor and a staff contact at each city. Copies were sent to members of the King County Council, Seattle City Council, the Muckleshoot and Snoqualmie Tribes, the suburban sewer districts, a variety of local libraries. The comment period and means to obtain the draft were also advertised in four consecutive Friday Seattle Times Northwest sections of that paper.
- Jay said that the public comment period for the Plan Update would close at the end of the day on February 16<sup>th</sup>.
- He said that those public comments will be compiled, along with staff comments, and then appropriate changes will be made to the document.
- He anticipates that the document will be completed in time for the MCC to approve it and forward it to the Board of Health for their approval in April.
- Jay will be offering briefings about the Plan Update to the directors of SPU, DNRP and Public Health in the near future.
- Jay will also be briefing, and working with, the new BOH Administrator, Maria Wood. He will meet with Wendy SooHoo, the new King County Council staff person assigned to the Board of Health, to offer briefings to the King County Council-Board of Health Members. He will also meet with Jerry DeGriek, the Seattle Public Health Manager, about offering briefings to the Seattle City Council-Board of Health Members.

**2010 Legislative Session Overview (Lauren Cole for Margaret Shield):**

- Lauren reported on the progress of the mercury lighting bill in the State Legislature. It passed the State Senate on February 15th. Margaret and other supporting coalition members are still working with industry on some potential compromises. However, Waste Management is still supportive of the bill and it is making progress.
- Lauren reported on the progress of the Secure Medicine Return Bill in the State Legislature. It is still facing opposition and the industry is employing a strong misinformation campaign to derail its passage.

**Program Administrator's Report:**

- Jay presented his administrator's report that was included in the MCC advanced materials prior to the meeting.
- Of particular note, Ecology has distributed the final draft of the state's Local Hazardous Waste Plan Update Guidelines. Our review concludes that Ecology addressed our outstanding concerns and that the Guidelines will not be problematic to the Program in our future Plan Update efforts.
- On another note, we provided a rough high-end estimate of our potential surcharge to solid waste fees, to SPU in January, so that they could factor that into their upcoming rate planning. In December 2009 we provided a similar rough estimate on sewer surcharges to King County Wastewater Treatment Division for their rate planning purposes.

**Public Comments:**

- None.

**Decision Items:**

- January 2010 MCC minutes were approved with a slight wording change.
- The MCC authorized Jay to determine a de minimis amount screen for IRAC activities.
- SPU's PLV payment arrangement to the Fund was accepted.
- The MCC agreed to take up the Program Partnership Principles again and move them towards approval.

**Next Meeting:**

- The next MCC meeting will be held on **March 16, 2010, from 9:30 to 11:30 AM, in the King/Chinook conference rooms, 6<sup>th</sup> floor, King Street Center.**

-----